



The Agency for Substance Abuse Prevention is now accepting resumes for a Prevention Specialist.

Position Summary:

The prevention specialist shall be involved in planning and providing prevention related programming services directly or through collaboration with schools, state agencies, community-based agencies and/or other organizations.

Minimal Requirements:

- Bachelor's degree in Human Services related field or equivalent in job experience.
- Familiarity with prevention issues, concepts and strategies.
- Experience working with the public.
- Criminal History check upon hire and every 5 years upon hire.

Essential Job Results:

1. Responsible for the day to day development and implementation of the substance abuse prevention programs.
2. Provides information and materials through a multi-media approach to students, parents, community members and other organizations.
3. Assists the Senior Prevention Specialist Manager/Prevention Coordinator with the roll-out of Red Ribbon week activities and events.
4. Completes all written and online reports to maintain contract compliance.
5. Engages and supports ASAP's strategic planning process.
6. Assists with training others in provision of prevention programming.
7. Attends meetings and provides written reports as required.
8. Ability to work varied schedules as needed, including evenings and weekends.
9. Other duties as assigned.

Send resumes to: agencyabuse@gmail.com

