



***The Agency for Substance Abuse Prevention is now accepting resumes for Interns***

**Position Summary:** The Intern will work with prevention specialists in planning and providing prevention related programming services directly or through collaboration with schools, state agencies, community-based agencies or other organizations.

**Minimal Requirements:**

- Out-of-School youth must be between the ages of 17-24 (at the time of WIOA registration), be eligible as a youth and meet all other applicable eligibility criteria to receive services with WIOA funds.
- Each participant must successfully complete the Test of Adult Basic Education (TABE) test in Reading Comprehension and Mathematics. Participants will be required to remediate with Gadsden State Community College's Adult Education department if required Educational Functioning Level not met. Participants will not be able to begin working until all remediation hours and retest has been completed.
- Participants will also complete a Career Interest Profile.
- Experience working with the public.

**Essential Job Results:**

1. Responsible for the day to day development and implementation of the substance misuse prevention programs with prevention specialists.
2. Provides information and materials through a multi-media approach to students, parents, community members and organizations.
3. Assists the Senior Prevention Specialist Manager/Prevention Coordinator with the roll-out of Red Ribbon week activities and events.
4. Engages and supports ASAP's strategic planning process.
5. Attends meetings and provides written reports as required.
6. Ability to work varied schedules as needed, including evenings and weekends.
7. Other duties as assigned.

**Send resumes to: [agencyabuse@gmail.com](mailto:agencyabuse@gmail.com) or mail to: 1128 Edmar Street Suite A  
Oxford, AL 36203**